



Code of Conduct2020

Eurotransplant International Foundation



for members of the Eurotransplant Supervisory Board, Advisory Committees
and Advisory Councils

Table of content

1. Preamble	3
2. Disclosure procedure new Board and Committee members	3
3. Conflict of interest	3
4. Assuring scientific and personal integrity.....	4
5. Interaction with press and media	4
6. Ethical performance	4

1. Preamble

According to its mission statement, Eurotransplant is a non-profit, international organization that provides a collaborative framework to facilitate patient-oriented allocation and cross-border exchange of deceased donor organs at the service of its member states.

To fulfill this mission Eurotransplant has a governance structure consisting of a Board of Management, a Supervisory Board, a Council of Administration, a Council of Medicine and Science as well as a number of Advisory Committees, consisting of international experts, which support the Board of Management by drafting practice-based recommendations.

This Code of Conduct guides the behavior and performance expected from the members of all stakeholders as mentioned, focusing on the assurance of transparency, integrity and proper conduct in line with the core values of the Eurotransplant Foundation.

All stakeholders are expected to:

- Act in compliance with applicable legislative requirements, policies and codes ;
- Maintain the highest standards of integrity and conduct consistent with the core values of Eurotransplant;
- Respect the confidentiality of sensitive information;
- Make decisions fairly, impartially and promptly considering all available information, legislation, policies and procedures;
- Participate in an active, positive and unbiased manner;
- Act at all times in the best interests of Eurotransplant and not seek personal or third party gain;
- Be accountable for the quality of their performance.

Each individual member is committed to comply with this Code of Conduct, as well as act in accordance with:

1. the Articles of Association of Eurotransplant;
2. its Bylaws;
3. the Eurotransplant Ethical Charter.

(In order to assure the proper implementation of this transparency and integrity policy outlined in this Code of Conduct, the Board of Management can designate this task to one or multiple persons.)

Violations of this Code may result in appropriate measures decided upon by the Board of Management.

2. Disclosure procedure new members

Insight into the professional and financial relationships and interests of candidate stakeholder members is necessary for the Board of Management to make informed decisions concerning the composition of the Councils and the Committees. To this end each candidate stakeholders is obliged to follow a disclosure procedure, giving full information on professional and financial relationships to ensure that these are consistent with the mission and values of Eurotransplant.

The following information must be provided on the disclosure form:

- Personal financial relationships and interests: e.g. employment with a company/organization which operates in the same field as Eurotransplant; having shares in such a company;
- Receiving financial support or compensation for advice;
- Performing research or presenting scientific data for a company/organization which operates in the same field as Eurotransplant

3. Conflict of interest

Candidate as well as present stakeholders of Eurotransplant are expected to monitor their personal relationships with companies and organizations which operate in the same field as Eurotransplant to prevent their becoming vulnerable and avoid or resolve potential conflicts of interest: e.g. passing on information that is confidential, intentionally or unintentionally becoming an advocate of the interests of such companies.

The information provided by candidate or present members shall be employed by the Board of Management to assess the independent status of the stakeholders (proportionality check).

Improper conduct which conflicts with the interests or behavioral standards of Eurotransplant may lead to disciplinary measures.

4. Assuring scientific and personal integrity

Representatives of Eurotransplant, members of all stakeholders are expected to ensure that their professional/scientific and personal integrity is always beyond dispute.

Events that affect a member's integrity in a way that could negatively reflect on the reputation and activities of Eurotransplant must be reported to the Board of Management.

- Professional/scientific integrity: stakeholders who, in the course of their professional activities (in or outside Eurotransplant), have become the subject or are likely to become the subject of
a) disciplinary investigation or measures, or
b) judicial investigation or action, following their professional performance, must report this without delay to the General Director.
- Personal integrity: stakeholders who, in the course of their personal conduct in society, have become the subject or are likely to be involved in judicial or criminal investigation or conviction, must report this without delay to the General Director.

5. Interaction with press and media

The reputation and activities of Eurotransplant are vulnerable to reports in the local, national and international press and media. This could also reflect on the wellbeing and interests of patients, donors and their next of kin in the Eurotransplant region.

Members of all stakeholders are expected to exercise due care in their interaction with national or international press and media. It is required that they comply with the general communication policy of Eurotransplant. If engagement with the press/media could potentially result in negative consequences for Eurotransplant, they must consult the General Director timely on the appropriate course of action.

6. Ethical performance

All stakeholders are expected to act as ambassadors of Eurotransplant and in their professional conduct support its goals and ethical principles.

Stakeholders should actively support and act in compliance with the declared principles of the ethical and transparent performance of organ donation, allocation and transplantation (e.g. Ethical Charter of Eurotransplant, Declaration of Istanbul on organ trafficking and tourism).